



Ref. Enquiry No.: PE/PG/SG5/ E-5005/14 Dt. 18.08.2015

DUE DATE
11-SEP-2015
BY 03.30 PM (IST)

Dear Sir,

Subject: Tender Enquiry for "FORK LIFT TRUCK" as per Technical Specification No. PE-TS-392-563-A006 for 2 X 660 MW SURATGARH STAGE-V.

BHEL invites offers from reputed Vendors (Refer pre-qualifying requirements and other requirements given in tender enquiry letter hosted/uploaded on BHEL website www.bhelpem.com & www.bhel.com) for Design, Engineering, Manufacturing, Assembly, Inspection, Testing at Vendor/Sub vendor's works, Supply/delivery of duly packed (sea worthy packing for imported items) to project site (2 X 660 MW SURATGARH STAGE-V) on FOR Site basis inclusive of all prevailing taxes, duties and other levies of **FORK LIFT TRUCK** complete with all accessories including Mandatory Spares as required for the total scope defined as per BHEL Technical specification number - **PE-TS-392-563-A006**.

Your offer shall be submitted in two parts strictly as per Clause-2.0 of the "Instructions to Bidders" of GCC, Rev. 06 in triplicate (3 sets), in sealed covers for the under mentioned equipment/system.

Item Description – FORK LIFT TRUCK		
Sl. No.	Project	TECHNICAL SPECIFICATION NO.
1	2 X 660 MW SURATGARH STAGE-V	PE-TS-392-563-A006

Your best quotation/offer for the above requirement, in line with our terms and conditions, should either be delivered in person or sent by **COURIER/REGISTERED or SPEED POST**, to the following address only:

**Tender Box, Tender Room, Ground Floor, PPEI Building
(behind Reception Desk)**
C/o ISHA RAWAT, SR ENGR, PG-II-1/Mr. G.C. THAKUR, MGR, PG-II-1
M/s. Bharat Heavy Electricals Ltd.,
Project Engineering Management,
Power Project Engineering Institute,
HRD & ESI Complex,
Plot No 25, Sector-16 A, Noida-201301,U.P.,INDIA
E-MAIL: isharawat@bhelpem.co.in / gcthakur@bhelpem.co.in
Ph. No. +91-120-4213577 / 4368519

It shall be the responsibility of the bidder to ensure that the tender is delivered on or before the **due date by 03:30 P.M. (IST)**. **The offer has to be deposited in tender box only.** Part-I bids shall be opened at **04:30 P.M. (IST)** on the due date in the presence of authorized representatives of the bidders, who may like to be present.

Note: Tenderer must submit UN-PRICED Price format duly filled mentioning the word "QUOTED" in place of actual price. The actual price is to be filled in separately and submitted in sealed price bid as mentioned in enquiry terms and conditions under.

J. Shafiq
18/08/15



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ENQUIRY TERMS AND CONDITIONS:

Please refer GCC rev-06 which is available on <https://www.bhelpem.com/Information.aspx>. Bidders are requested to kindly download the same. Bidders are requested to go through the same while submitting the offer.

1. Enquiry No., due date etc. must be legibly super scribed on the sealed envelopes as per clause no. 2.0 of "Instructions to Bidders" of GCC, Rev. 06.
2. Offers should be submitted in two parts i.e. in two separate sealed covers as follows:
Part-I: TECHNO-COMMERCIAL BID **Part-II: PRICE BID**
For detailed instructions, please see clause no. 2.0 of "Instructions to Bidders" of GCC Rev. 06.
3. Bidders shall submit their offers in triplicate (3 sets) meeting the requirements of the tender documents (enclosed) indicated in GCC, Rev. 06 and other Terms and Conditions included in this Enquiry Letter.
4. Bidders to note that following form the part of tender documents:
 - a. General Conditions of Contract (GCC) Rev 06.
 - b. Technical Specifications.
 - c. Price format & Special Conditions of Contract (SCC) Rev.00.
 - d. Financial PQR, Technical PQR.
 - e. NIT Conditions
 - f. Any other document enclosed with NIT.
5. Bidders to note that offers shall be submitted strictly in accordance with the requirements of the above tender documents. Deviations (Technical as well as Commercial), if any, shall be listed out clearly with their techno-commercial offer as per Annexure-II of GCC Rev 06.
Bidder has to submit "NO DEVIATION CERTIFICATE FOR COMMERCIAL TERMS AND CONDITIONS AS PER General Conditions of Contracts (GCC, Rev.06), Special Conditions of Contract and Notice Inviting Tender (NIT)" in case of no deviations.
6. Any hidden conditions/deviations mentioned elsewhere in offer and standard pre-printed terms & conditions of the tenderers shall not be considered valid.
7. Unsolicited Fresh/Revised Price Bids shall not be entertained.
8. Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any/all tender(s) in part or full without assigning any reason whatsoever.
9. Tenderers must enclose the Quality Plan in the prescribed format, for approval. Equipment will be dispatched only after Purchaser's/Owner's inspection of the hold points specified in the approved Quality Plan and issue of Material Dispatch Clearance Certificate (MDCC).
10. Late tenders will be rejected.

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13/08/15

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11. All correspondence thereof, shall be addressed to the undersigned by name & designation and sent at the following address:

ISHA RAWAT, SR ENGR, PG-II-1 M/s. Bharat Heavy Electricals Ltd., Project Engineering Management, Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301,U.P.,INDIA E-MAIL: isharawat@bhhelpem.co.in Ph. No. +91-120-4213577;	G.C. THAKUR, MGR, PG-II-1 M/s. Bharat Heavy Electricals Ltd., Project Engineering Management, Power Project Engineering Institute, HRD & ESI Complex, Plot No 25, Sector-16 A, Noida-201301,U.P.,INDIA E-MAIL: gcthakur@bhhelpem.co.in Ph. No. +91-120-4368519;
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12. **INSTRUCTIONS REGARDING CENTRALISED TENDER ROOM:**

- Vendors are advised to submit the tenders in the tender box, containing Part-I & II offers in separate covers, preferably cloth lined envelopes should be used, properly marked before due date and time.
- The dispatch department shall not accept any tender in torn condition and return the same to the courier immediately with the Stamping "Returned to Sender-Package Damaged". Offers in damaged condition will not be considered and no request for extension on this account will be considered.
- Bidder's representative shall deposit the offer in tender box only.
- Bidders shall be allowed in the tender room in area identified for bidders and only one authorized representative from each bidder shall be allowed.
- Bidder shall not be allowed to carry mobile/camera/ laptop in the tender room. The same shall have to be deposited at security in advance and taken back after tender opening.
- Details of offers shall be read out to bidders and in no case the offers shall be handed over to any of the bidders for noting down.
- Please ensure tender submission, minimum 1 hour before scheduled tender opening time. Late tenders shall not be accepted.

13. **Reverse Auction:**

"BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue."

Information and General Terms and Conditions governing RA shall be as per annexure-I.

Handwritten signature and date:
18/08/15



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14. **Delivery Schedule :-**

Delivery Schedule shall be within (04) months from Drawing/Documents approval. This is subject to submission of all drawing/documents by vendor within 15 days of PO and revised documents within 10 days from Comments. In case there are delays of submission of documents beyond 15 days of order or 10 days of comments, that much days would be reduced from delivery period.

15. **Pre-Qualifying Requirement:-**

All the bidders are requested to furnish details as per TECHNICAL & FINANCIAL PRE-QUALIFICATION REQUIREMENT CRITERIA (attached with Enquiry document). Only those vendors, who fulfill these requirements, are eligible to participate in this tender.

16. **Bidder to note that CIF is not available for this package.**

17. All corrigenda, addenda, amendments, time extensions, clarifications, etc to the tender will be hosted on BHEL website (www.bhel.com) & BHEL-PEM website (www.bhelpem.com) only. Bidders should regularly visit websites to keep themselves updated.

18. All the bidders to note that this is a conditional Open Tender enquiry and the price bid (Part-II) opening/RA shall be subject to following criterion:

- a) Fulfilment of technical and financial pre-qualification criteria.
- b) Approval of bidder by Customer
Approval shall be taken up by BHEL with customer based on the credentials/reference list. Hence Bidders are requested to submit the following (as part of their credentials) on or before Part-I opening/due date:-
 - i. Company Profile
 - ii. Recent Purchase orders copies
 - iii. Reference list indicating PO details, customer name, PO date, execution date etc.
 - iv. Performance certificate issued by the clients.

19. Online Registration Portal is operational in BHEL. Non-registered Vendors, who wish to apply for registration with BHEL-PEM, have to apply through Online Registration Portal available at www.bhelpem.com - vendor section - Online Supplier Registration. All credentials and/or documents duly signed and stamped related to registration has to be uploaded on the website and submit the application for registration. One set of hard copy of the filled-up SRF downloaded from Online Registration Portal duly signed and stamped has to be submitted.

20. Indian Bidders to quote freight charges in percentage of their Total ex-works price.

21. **Foreign and indigenous bidders participating in subject tender will necessarily have to buy class III DSCs (Digital Signature Certificate) issued by the certifying authorities in India. Basic procedure /checklist is uploaded on www.bhel.com for participating in future tender enquires through e procurement.**

22. **Evaluation will be done on overall L1 (Total cost to BHEL) basis.**

Handwritten signature and date: 18/05/15

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23. The offers of the bidders who are on the banned list as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website [www. bhel.com](http://www.bhel.com).
24. Foreign bidders quoting along with their Authorised Indian associates to comply BHEL guidelines which is available on <https://www.bhelpem.com/Tenders.aspx>
25. Insurance (Ocean and Inland) is in BHEL's scope.
26. Please note that detailed offers are to be submitted including the following documents:
- Acceptance of GCC Rev.06
 - Acceptance of Special Conditions of Contract (SCC) of the project.
 - Pre-qualifying Requirements (PQRs) along with supporting documents–
 - ❖ FINANCIAL PQR
 - ❖ TECHNICAL PQR
 - Technical and commercial deviations as per Annexure-II of GCC Rev. 06, if any
 - A copy of this letter duly signed & stamped on each page as token of acceptance of all terms & instructions conveyed
 - Un-Priced price schedule (format) duly filled in 'Quoted' or 'Q' in each column/row
 - Separate sealed price-bid envelope mentioning Enquiry No., Name of the project/package and Name of bidder in BOLD LETTERS on the top of envelope.

NOTE: In case you are not making an offer against this enquiry, you are requested to send a regret letter so as to reach us on or before the due date.

Thanking You.

Yours faithfully,

For and on behalf of BHEL


Isha Rawat

(Sr Engineer/PG-II-1/BHEL-PEM)

Enclosures:

1. Technical Specification
2. Financial PQR
3. Technical PQR
4. Price format/schedule (Prices should be quoted strictly in this format only)
5. Annexure – I - Terms & Conditions of Reverse Auction
6. Annexure-I, II & III of GCC Rev06 (Mandatory to be submitted along with Offer)
7. Special Conditions of Contract (SCC) Rev. 00